**Meeting Minutes**

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| **Project Name** | Campus Management Application at WSC |
| **Meeting Place** | WSC , 11th Floor - Meeting Room |
| **Meeting Date** | 22-June-2023 |
| **Meeting Time** | 4:00PM |
| **Meeting Duration** | 1hr |
| **Meeting Topic** | Weekly Project Review Meeting |

**In Attendance (WSC)**

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| **Attendee’s Name** | **Department** |
| Dhananjaya Sarangi | IT |
| Manasranjan Mishra | IT |
| Bishnupriya Panda | IT |

**In Attendance (SOUL)**

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| **Attendee’s Name** | **Department** |
| Amit Lenka | SOUL |
| Sharmistha Panda | SOUL |

**Points Discussed**

The following points were discussed:

1. WSC will provide the domain name required for payment integration as well as for production server
2. Mr. Manas Mishra's remarks on the SRS template will be discussed at a virtual meeting on June 23rd, 2023. The modifications will be incorporated and shared in soft copy
3. WSC stakeholders stated the base version of the application will not be installed. However, WSC wants SOUL to prioritize the modules for incremental deployment. The first priority module should be SLCM, followed by HRMS.
4. SOUL will share the role permission template with WSC so that it may be filled out with information on the user's / role access privileges by WSC
5. SOUL will discuss internally about master data entry template / process and share the outcome to WSC
6. SOUL will share the design document template (HLD) with WSC for their feedback

**Action Items**

1. WSC will provide the domain name
2. SOUL will share the role permission template with WSC
3. SOUL will share the design document template with WSC for their feedback